

AUSTRALIAN ORTHOPTIC BOARD

Continuing Professional Development - Program Guideline and Points Allocation

50 points over 2 years to qualify for a Certificate of Currency - Maximum of 25 points from any one category

Application for recognition of an activity to be made **PRIOR TO or WITHIN 3 MONTHS of ACTIVITY DATE** to ABoard@vicnet.net.au.

Applications received after this time **will not be considered**.

(Refer to AOB web site for list of pre-approved activities)

A - Active Educating
B - Participating
C - Passive Self Education

| Category | Activity Description | A | B | C | Unit of Measure | Maximum | Proof for Audit |
|---------------------|--|---|-----|---|---|----------------------|-----------------|
| 1. EDUCATION | <i>Rationale for points - did this activity require you to do additional reading? Did it increase your knowledge?</i> | | | | | | |
| 1.1 | Teaching others eg medical students, allied health nurses | | | | | | |
| | Invited lecture to orthoptic students; preparation of educative materials as handouts, pamphlets | | | | | | |
| | Supervision of orthoptic students | | | | | | |
| | 1.1.1 Formal presentation | 5 | | | per hour of teaching | 20 pts | |
| | 1.1.2 Informal clinical interaction during clinic time | 5 | | | per session per student placement | 2 placements: 10 pts | |
| | 1.1.3 Educative materials eg brochures and pamphlets | 5 | | | or pro-rata depending on time taken to prepare | | |
| 1.2 | Preparation and presentation of seminar/workshop for continuing professional education activity | 5 | | | per presentation | | |
| 1.3 | Clinical examination of orthoptists on behalf of the Board | 5 | | | per examination | | |
| 1.4 | Upgrade of qualifications through further education such as a university degree in a related area, higher degree or single subject enrolment | | 5 | | per subject or per semester enrolment (research degree) | 4 subjects: 20 pts | |
| 1.5 | Upskilling course conducted by approved provider. Points allocation depending on course requirements | | 3-5 | | per day | 20 points | |
| 1.6 | Professional Seminar: eg reputable professional speaking at a workplace organized seminar and activities such as grand rounds | | 2 | | per activity | | |
| 1.7 | Workplace training/Workshop: such as demonstration of equipment, treatments by reps | | 1 | | per hour | | |

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| 2. APPROVED MEETINGS AND CONFERENCES | | | | | | | |
| (*Pre-approved dependent on receipt of the program) | | | | | | | |
| | 2.1* International Conferences: designed to attract an international audience; speakers from a range of countries | | 1 | | per 1 hour | 10 pts per day | |
| | 2.2* National meetings of relevant associations: OAA annual scientific conference, RANZCO conference (potential for upgrade if international speakers presenting); sub specialty meeting eg Squint Club, Glaucoma Club, etc. | | 1 | | per 1.5 hours | 5 pts per day | |
| | 2.3 Meetings: State branch conferences - <i>potential to upgrade if prominent speakers to present</i> | | 1 | | per 2.5 hours | 3 pts per day | |
| | 2.4 Regional/Local meetings: Teleconference participation | | 2 | | per activity | | |
| 3. RESEARCH | | | | | | | |
| | 3.1 Publications: | | | | | | |
| | 3.1.1 Author paper in refereed journal or recognised conference transactions | 10 | | | per publication & agreed percent contribution | | Signed statement by the authors |
| | 3.1.2 Case study (<i>Potential for points upgrade if paper includes substantial literature review or some research work</i>) | 5 | | | per publication | | |
| | 3.2 Presentations: Conference presentation - state, national or international | 10 | | | per presentation | | Signed statement of % contribution |
| | 3.3 Referee for paper or grant | 3 | | | per paper/grant | 6 pts | |
| | 3.4 Contribution to Research Design | | 3 | | per research study | 6 pts | |

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| 4. SELF EDUCATION/OTHER | | | | | | | |
| Reading/multimedia; Assessment Completion and Visit activities | | | | | | | |
| 4.1 | Reading: | | | | | | |
| | 4.1.1 Reading and completion of an assessment based on certain journal papers | | 2 | | per assessment | | Title, date and times |
| | 4.1.2 Active group reading requiring discussion such as journal club | | 2 | | per group activity | | |
| | 4.1.3 Reading activity - relevant professional literature | | | 1 | per article | 3 pts per journal | |
| 4.2 | Continuing education eg | | 2 | | per activity | | CD title; Name of discussion group participants, date and times |
| | <ul style="list-style-type: none"> Package provided by approved organisations such as AAPOS Approved distance education packages Completion of relevant interactive multi-media activity: web, video, audio or CD-ROM, eg assessment task or discussion group | | | | | | |
| 4.3 | Active participation: self organised activity such as clinic/hospital visits | | 2 | | per session (half day) | | Letter (on ltrhd) confirming visit stating visit date and times |
| 4.4 | Professional audit: Audit of the registrant's clinical activity eg orthoptist reviews x number of patients for a particular treatment or procedure and noted outcomes are reviewed with senior colleague to reflect on outcomes and propose improvements in practice. <i>Could be up graded if involving peer review, reflection on practice and change to practice implemented.</i> | 5 | | | Per audit. | | |