

AUSTRALIAN ORTHOPTIC BOARD

Continuing Professional Development - Program Guideline and Points Allocation

Accrue 50 points over 2 years to qualify for a Certificate of Currency - Maximum of 25 points from any one category

Application for recognition of an activity to be made to AObboard@aob.org.au prior to or WITHIN 3 MONTHS OF ACTIVITY DATE . Applications received after this time **will not be considered.**

(Refer to AOB web site for list of pre-approved activities)

A - Active Educating
B - Participating
C - Passive Self Education

Category	Activity Description	A	B	C	Unit of Measure	Maximum	Proof for Audit
1. EDUCATION	<i>Rationale for points - did this activity require you to do additional reading? Did it increase your knowledge?</i>						
1.1	Teaching others eg medical students, allied health nurses Invited lecture to orthoptic students; preparation of educative materials as handouts, pamphlets Supervision of orthoptic students						
	1.1.1 Formal presentation	5			per hour of teaching	20 pts	
	1.1.2 Informal clinical interaction during clinic time	5			per session per student placement	2 placements: 10 pts	
	1.1.3 Educative materials eg brochures and pamphlets	5			or pro-rata depending on time taken to prepare		
1.2	Preparation and presentation of seminar/workshop for continuing professional education activity	5			per presentation		
1.3	Clinical examination of orthoptists on behalf of the Board	5			per examination		
1.4	Upgrade of qualifications through further education such as a university degree in a related area, higher degree or single subject enrolment		5		per subject or per semester enrolment (research degree)	4 subjects: 20 pts	
1.5	Upskilling course conducted by approved provider. Points allocation depending on course requirements		3-5		per day	20 points	
1.6	Professional Seminar: eg reputable professional speaking at a workplace organized seminar and activities such as grand rounds		2		per activity		
1.7	Workplace training/Workshop: such as demonstration of equipment, treatments by reps		1		per hour		

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2. APPROVED MEETINGS AND CONFERENCES							
(*Pre-approved dependent on receipt of the program)							
2.1*	International Conferences: designed to attract an international audience; speakers from a range of countries		1		per 1 hour	10 pts per day	
2.2*	National meetings of relevant associations: OAA annual scientific conference, RANZCO conference (potential for upgrade if international speakers presenting); sub specialty meeting eg Squint Club, Glaucoma Club, etc.		1		per 1.5 hours	5 pts per day	
2.3	Meetings: State branch conferences - <i>potential to upgrade if prominent speakers to present</i>		1		per 2.5 hours	3 pts per day	
2.4	Regional/Local meetings: Teleconference participation		2		per activity		
3. RESEARCH							
3.1	Publications:						
	3.1.1 Author paper in refereed journal or recognised conference transactions	10			per publication & agreed percent contribution		Signed statement by the authors
	3.1.2 Case study (<i>Potential for points upgrade if paper includes substantial literature review or some research work</i>)	5			per publication		
3.2	Presentations: Conference presentation - state, national or international	10			per presentation		Signed statement of % contribution
3.3	Referee for paper or grant	3			per paper/grant	6 pts	
3.4	Contribution to Research Design		3		per research study	6 pts	

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4. SELF EDUCATION/OTHER							
<i>Reading/multimedia; Assessment Completion and Visit activities</i>							
4.1	Reading:						
	4.1.1 Reading and completion of an assessment based on certain journal papers		2		per assessment	3 pts per journal	Title, date and times
	4.1.2 Active group reading requiring discussion such as journal club		2		per group activity		
	4.1.3 Reading activity - relevant professional literature			1	per article		
4.2	Continuing education <i>eg</i>		2		per activity		CD title; Name of discussion group participants, date and times
	<ul style="list-style-type: none"> Package provided by approved organisations such as AAPOS Approved distance education packages Completion of relevant interactive multi-media activity: web, video, audio or CD-ROM, eg assessment task or discussion group 						
4.3	Active participation: self organised activity such as clinic/hospital visits		2		per session (half day)		Letter (on ltrhd) confirming visit stating visit date and times
	Professional audit: Audit of the registrant's clinical activity <i>eg</i> orthoptist reviews x number of patients for a particular treatment or procedure and noted outcomes are reviewed with senior colleague to reflect on outcomes and propose improvements in practice. <i>Could be up graded if involving peer review, reflection on practice and change to practice implemented.</i>						
4.4		5			Per audit.		